



Center Director

Come learn, play and grow with us

KidsPoint learning centers and preschools strive to provide a learning environment that fosters learning, growth and fun. We provide child care to approximately 575 children in the Cedar Rapids area. KidsPoint is one of the many programs provided by Waypoint Services. Waypoint Services has been working with Cedar Rapids and surrounding communities for over 100 years. For more information about us, please visit <http://www.kidspointchildcare.org/> and <http://www.waypointservices.org/>.

KidsPoint has a leadership opportunity for a Center Director who is passionate about learning. This role will handle the oversight of one of our child development centers; enrollment is approximately 100 children, ages 6 weeks to 5 years old.

Responsibilities include:

- Hiring, scheduling, and supervising staff
- Giving tours and enrolling new children to the center
- Monitoring the department's budget
- Maintaining positive relationships with employees, parents, colleagues, and supervisors, compliance with regulatory agencies
- Assisting with quality improvement initiatives

This position requires team-oriented leadership style; strong organizational skills; oral and written communication skills. A minimum of a Bachelor's Degree in Child Development, Early Childhood Education, Elementary Education or a closely related field required and at least five years of work experience in a child care setting and 1 year of supervision/management experience preferred.

Work hours are 8 a.m. – 5 p.m., Monday – Friday. Waypoint offers a family-friendly working environment, competitive starting salary, and benefits that include life and long term disability, health and dental insurance, 401K, paid leave, paid holidays and discounted child care.

Please submit a cover letter and resume to: hr@waypointservices.org